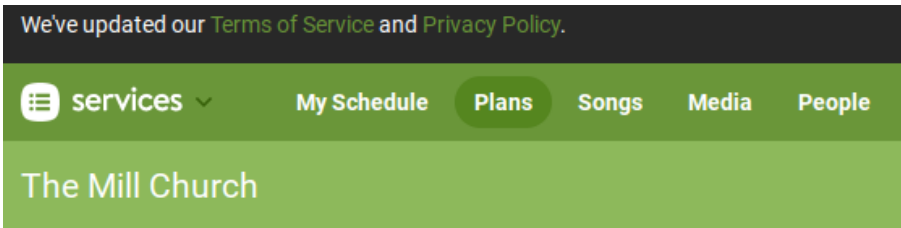


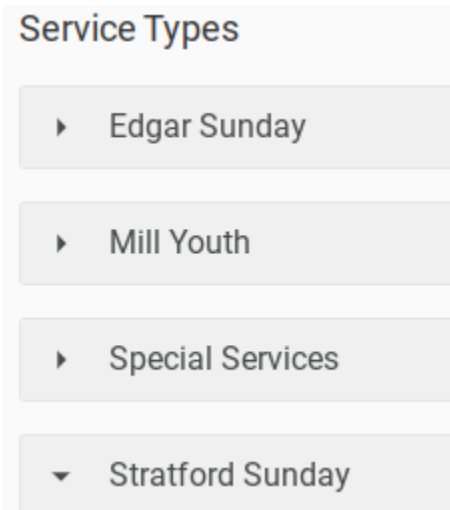
**(Note: These instructions are for use with a computer browser. For an even easier method, search “PCO Services” in the app store on your smartphone!)**

**To locate the weekly schedule in Planning Center:**

1. Go to <https://login.planningcenteronline.com/> (if you need to reset your password, click “Need a Password.”)
2. Make sure SERVICES is selected in the main drop down menu (upper left corner).
3. Click on the PLANS tab as shown below.



4. Click on the STRATFORD SUNDAY ARROW as listed as shown below.



5. A list of dates will populate as listed below. Click on the DATE you are checking and your schedule will populate.

